

GUEST GROUP DETAIL SHEET

Guest Group: _____ Retreat Date: _____

Please Note:

Every effort will be made to ensure a first-choice selection, but we ask for your flexibility as there is often more than one group at camp at the same time. We will contact you if your choices cannot be met.

As a way to partner with your group, we would appreciate your answers to the following questions:

What is the theme for the retreat? _____

What are the key goals for the retreat? _____

How might we pray for your group in anticipation of your retreat: _____

Meeting Room: Standard equipment provided: Kitchenette: refrigerator, microwave, and sink (no dishes or utensils), AV Projector, Lectern, 1 Microphone, 1 Music Stand, White Board w/Markers

_____ **TV on Cart/DVD**

_____ **Coffee Service (\$50.00/\$75.00/\$100.00 charge)**

(Groups 50 or less guests = \$50.00. Groups 51-75 guests = \$75.00. Groups 76 or more \$100.00)

_____ **Evening Snack** (Evening Snack is provided in your meeting room at the discretion of our Food Service Director. If you would like to make a special request, please contact the office. Be aware special requests may come with an extra charge on your invoice.)

_____ **8-foot tables**

_____ **6-foot tables**

_____ **4-foot tables**

Note: Each meeting room has one 8-foot table for snack and one 8-foot table for group's use

Gymnasium: Please list your preferred time slots and days in order on the space provided.

A: 8:45 a.m. - 10:30 a.m.

B: 10:30 a.m. - 12 noon

C: 1:00 p.m. - 3:00 p.m.

D: 3:00 p.m. - 5:00 p.m.

E: 6:00 p.m. - 8:00 p.m.

F: 8:00 p.m. - 10:00 p.m.

G: 10:00 p.m. - 11:30 p.m.

Adventure Activities: Climbing Wall, Challenge Course, Giant Swing, and/or Zip Line must be scheduled at least two weeks in advance of the retreat. A minimum of 10 participants is required to schedule these activities. There is an additional charge and signed Participant Agreement Forms are required.

Indoor Climbing Wall: (Please coordinate time for activity with time slot including Day in the gym.)

A: 10:30 a.m. - 12:00 p.m.

B: 1:00 p.m. - 3:00 p.m.

C: 3:00 p.m. - 5:00 p.m.

D: 6:00 p.m. - 8:00 p.m.

Challenge Course, Giant Swing, and/or Zip Line: (We recommend a minimum of two hours for your session.)

A: 9:00 a.m. - 12:00pm

B: 1:00 p.m. - 4:00 p.m.

C: 2:00 p.m. - 5:00 p.m.

_____ Challenge Course Only

_____ Giant Swing Only

_____ Zip Line Only

_____ Challenge Course/Giant Swing

_____ Challenge Course/Zip Line

Additional Activities: Please indicate days and times (*in two-hour time slots*) that you would prefer:

Covered, lighted, outdoor Miniature Golf:

(Please assign adult supervision)

Boats (April-September):

Street Hockey/Basketball Court: (circle choice):

This court is not lighted & availability is dependent on the weather

Campfire:

Wagon Ride -15-20 min. rides:

Ga-Ga Ball*, 9 Square, and Human Foosball, are open to all guest groups. If you would like a specific time for your group, please indicate your preference:

**Not lighted & availability is dependent on the weather.*